



CITY OF MARSHALL
Housing and Redevelopment Authority
Meeting
A g e n d a
Tuesday, June 14, 2022 at 7:00 PM
344 West Main Street, Marshall, MN

CALL TO ORDER

APPROVAL OF MINUTES

1. Consider approval of the minutes from the special meeting held on April 26, 2022.

PUBLIC HEARING

NEW BUSINESS

2. Call for Public Hearing – HRA Sale of Land in Sonstegard Addition Block 1, Lot 2 (27-804002-0)

ADJOURN TO CLOSED SESSION

ADJOURN

HRA AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 14, 2022
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes from the special meeting held on April 26, 2022.
Background Information:	
Fiscal Impact:	
Alternative/ Variations:	Inform if there are corrections.
Recommendations:	That the minutes of the special meeting held on April 26, 2022, be approved as filed with each member and that the reading of the same be waived.

CITY OF MARSHALL
HOUSING AND REDEVELOPMENT AUTHORITY MEETING
MINUTES
Tuesday, April 26, 2022

The special meeting of the Housing and Redevelopment Authority was held on April 26, 2022 in the Council Chambers at City Hall, 344 West Main Street. The meeting was called to order at 7:00 P.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: Craig Schafer, Steve Meister, John DeCramer, Russ Labat, and James Lozinski. Absent: None. Staff present included: Sharon Hanson, Executive Director; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services and Kyle Box City Clerk.

Consider approval of the minutes from the special meeting held on April 12, 2022

Motion made by Board Member DeCramer, Seconded by Board Member Lozinski that the minutes of the special meeting held on April 12, 2022, be approved as filed with each member and that the reading of the same be waived. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Approve Contract for Private Development Block 11 between City of Marshall Housing and Redevelopment Authority (HRA) and Block 11 Marshall, LLC. Adopt Resolution 22-004 Approving Contract for Private Development for Block 11 and Authorizing the Issuance of Up to Three Taxable Tax Increment Revenue Notes

The City Council at the April 12, 2022 City Council meeting adopted Resolution 22-048 approving a modification to the Redevelopment Plan for Development Project No. 1 and approving a Tax Increment (TIF) Financing Plan for TIF District No. 1-15 for the purposes of redeveloping Block 11, City of Marshall. The Developer proposes to acquire the property from the HRA within the Project Area and TIF District and to construct thereon a mixed-use project, in three (3) phases, including approximately 83 residential rental apartment units, comprised of 69 1-bedroom units and 14 two-bedroom units, and 8,840 square feet of commercial space, to be completed, owned, and operated by the Developer. The developer is requesting a 26-year, \$1.302 million pay-as-you-go TIF for all three phases of development. Through the terms of the TIF Assistance Agreement, the City would pledge 50% of annual increment to the developer and retain the remaining 50% to finance \$400,000 of land cost with 3% interest, administrative expenses, and eligible redevelopment pooling expenses. The total estimated tax increments estimated to be generated by all three phases of development would be \$2.604 million.

Kennedy and Graven prepared and submitted the Development Agreement for the proposed TIF project which was reviewed by the City Attorney. The proposed Development Agreement has also been approved by CBC Fischer Group. Within the agreement are specific conditions related to TIF Lookback, construction commencement and completion requirements, right of re-entry procedure, and the developer's responsibility to pay increment shortfalls.

Motion made by Board Member DeCramer, Seconded by Board Member Schafer that the Housing and Redevelopment Authority approve the Contract for Private Development between the HRA, and Block 11 Marshall, LLC. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member DeCramer. Voting Nay: Board Member Labat, Board Member Lozinski. The motion **Carried. 4-2.**

Motion made by Board Member Schafer, Seconded by Board Member DeCramer adopting Resolution 22-004 that the Development Agreement between the City of Marshall and Block 11 Marshall LLC is hereby in all its authorized, approved, and confirmed, and the Chair and the Executive Director are hereby authorized to execute the same.

and directed to execute the Development Agreement for and on behalf of the Authority and the Authority hereby approves and authorizes the Chair and Executive Director to execute the TIF Notes upon the Executive Director's determination that the conditions for issuance of each TIF Note set forth in Section 3.2 of the Development Agreement have been met. Each TIF Note shall be sold to the Developer with such terms provided in the Development Agreement. The Authority hereby delegates to the Executive Director the determination of the date on which each TIF Note is to be delivered. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member DeCramer. Voting Nay: Board Member Labat, Board Member Lozinski. The motion **Carried. 4-2.**

Adjourn

At 7:15 P.M., Motion made by Board Member Labat, Seconded by Board Member Meister to adjourn. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Meister, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Robert J. Byrnes
Chairman

ATTEST:

Sharon Hanson
Executive Director

HOUSING AND REDEVELOPMENT AUTHORITY AGENDA ITEM REPORT

Meeting Date:	Monday, June 14, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Call for Public Hearing – HRA Sale of Land in Sonstegard Addition Block 1, Lot 2 (27-804002-0)
Background Information:	Staff has received a proposal from James Brock Trucking to develop a 60 x 100 ft facility on approximately 1.2 acres of land located on Lake Road in the Sonstegard Addition. Site plans are currently being developed by Bladholm Construction. The facility would include up to 10 employees (8 drivers and two full-time office staff) to serve the trucking needs of the Runnings Distribution Center. Land proposal includes: 1.2 acres of Block 1, Lot 2 in the Sonstegard Addition (Parcel 27-804002-0) for \$25,000.
Fiscal Impact:	N/A
Alternative/ Variations:	None
Recommendations:	Call for Public Hearing to be held June 28

**Notice of Public Hearing
Sale of Publicly Owned Property
In the City of Marshall**

The Housing and Redevelopment Authority in and for the City of Marshall, Minnesota (HRA) proposes to sell approximately 1.2 acres of a land split in Parcel No. 27-804002-0 to James Brock Trucking. The HRA determined that the sale and conveyance of the HRA owned property is in the best interests of the City of Marshall and its residents.

Please take notice that the questions and approving the sale of the property will be heard and considered by the public at the next HRA meeting on June 28, 2022 at 5:00 PM. The public hearing will be held at Marshall City Hall, 344 West Main Street. At said hearing the terms and conditions of the sale will be available to the public. At said hearing, members of the public will be given an opportunity to be heard.

City Clerk
City of Marshall, Minnesota

June 9, 2022

James Brock Trucking
RE: Land Agreement Proposal

Dear Mr. Brock;

Thank you for the opportunity to provide you a proposal for your future growth in Marshall. We look forward to your future expansion.

Below you will find a summary proposal outlining our land agreement proposal which includes your future development location. Please note that the property listed below shows the actual assessments on the property, but those are negotiated based on development plan, job growth, etc. Furthermore, please be cognizant that Marshall is a progressive community and has been very business friendly.

Outline of Land Agreement Proposal #1 – Lake Road

- The City agrees to sell parcel #27-804002-0 to James Brock Trucking. This includes the lot and all assessments.
 - #27-804002-0 – 1.281 Acres
 - Total value: \$25,000

The above noted proposal is contingent on approvals of the Marshall Economic Development Authority (EDA), the Marshall Housing Redevelopment Authority (HRA) and the Marshall City Council. Again, thank you for this opportunity and we look forward to working with you.

Please let me know if you have any questions or would like any further information. Please feel free to give me a call in the office at (507) 337-0802 or by cell phone (507) 530-1198.

Sincerely,

Lauren Deutz
Marshall Economic Development
118 West College Drive
Marshall, MN 56258

LAUREN DEUTZ, DIRECTOR
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